# **TANKLOGIX IGNITION**

MANUAL TICKETS CSV FILE UPLOADS

# CONTENTS

DESCRIPTION	2
NAVIGATION	2
TICKETS / CSV UPLOAD	2
PAGE FEATURES	2
SITE	2
TIME ZONE	2
TICKET BATCH TAG	3
.CSV FILE SELECTION	3
CUSTOMER ID – DRIVER ID MODE	3
UPLOAD BUTTON	3
UPLOAD LOG GRID INFORMATION	3
UPLOAD LOG	3

## DESCRIPTION

This page is for loading a Transaction Ticket CSV file into the Ignition Ticket Grid.

#### NAVIGATION

#### **TICKETS / CSV UPLOAD**

AGE FEAT	URES																	
TANKLOG	ы×	Dashboard	Custom Pages	Remote Contr	ol Tags	Мар	Alarms	Rosters	My Profile	User	Admin	Sites	User Sit	es Cameras	Remote HMI	Custom Re	ports	Easy Reports
_																		
	VIEW TICKETS BULK EDIT VIEW IMAGES			VIEW SCANS			VERIFY LEASES			NUAL ENTR	RY	CSV UPLOAD		AUDIT LOG	P18 CHECKUP		IP	
Site	-			•	Upload Log	c	⊚ Log (	C Errors										
Time	Zone America/	Denver			Row Site	FileP	. FileUploadl	N UserNa	. fna	Ina Ti	icketBat	Ticket	BBL	DuplicateTicketAl	CustomerDriverCo	. TimeZ	LoadSta	. LoadD
Ticke	et Batch Tag																	
File				SELECT FILE														
Cust	omerID Driver ID	Mode																
0 8	eparate columns	; 💿 Shared	d column															
- A	llow duplicates																	
		ᆂ UP	PLOAD															

## SITE

Any site is eligible for CSV uploads. Select proper site for Transaction Tickets to be saved to.

#### **TIME ZONE**

Select time zone where these tickets were created. This will help store properly in UTC time all ticket data, so that the Start and Stop timestamps will be properly displayed in local time through the application.

#### **TICKET BATCH TAG**

A 64-character (max length) text field that will be saved to each ticket data row and displayed on the ticket grid (if you have selected this field to be in your grid profile). You may then search, sort, or do bulk DELETES using this field in the grid on the Ticket Management page.

#### **.CSV FILE SELECTION**

Click on the SELECT FILE button to bring up a file dialog window, where you may select 1 csv file at a time. CSV is the only allowed file type.

#### **CUSTOMER ID – DRIVER ID MODE**

Although referred to commonly as just "Driver Codes", this 8-digit code is actually two 4-part codes: A left-zero-filled 4-digit *Customer ID* and a left-zero-filled 4-digit *Driver ID*. A customer (trucking / hauling company) may have many drivers they want to identify uniquely. The Driver ID portion of that 8-digit code allows that unique identification.

#### CUSTOMER ID AND DRIVER ID IN TWO SEPARATE COLUMNS OR IN ONE COMBINED, SHARED COLUMN?

More information is found in the File Specifications document for how to prepare these two pieces of data in the .CSV file.

This selection is placed into a file upload queue to be parsed and uploaded.

#### ALLOW DUPLICATE .CSV ROWS?

There are use cases where customers may want to enter duplicate ticket data. The default is set to have this box unchecked, as duplicate data may skew various numbers in reporting. This "duplicate data" is based on a match among several fields (see CSV File Upload Specs doc for details).

#### **UPLOAD BUTTON**

Click on the UPLOAD button to send your file to the Tanklogix servers and being the parsing, verification, and loading of your data into the Ticketing system.

#### **UPLOAD LOG GRID INFORMATION**

#### **UPLOAD LOG**

Each CSV file that is uploaded will appear on the Upload Log. The Upload Log has two different grid views:

- 1. Log. This view shows all the single files uploaded and their current or finished status on uploads.
- 2. Errors. This view shows individual errors found in the CSV file, by row number and error type, if something went wrong in the upload or data inside the CSV has problems.