TANKLOGIX PORTAL

TICKET MANAGEMENT 3.4

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INTRODUCTION

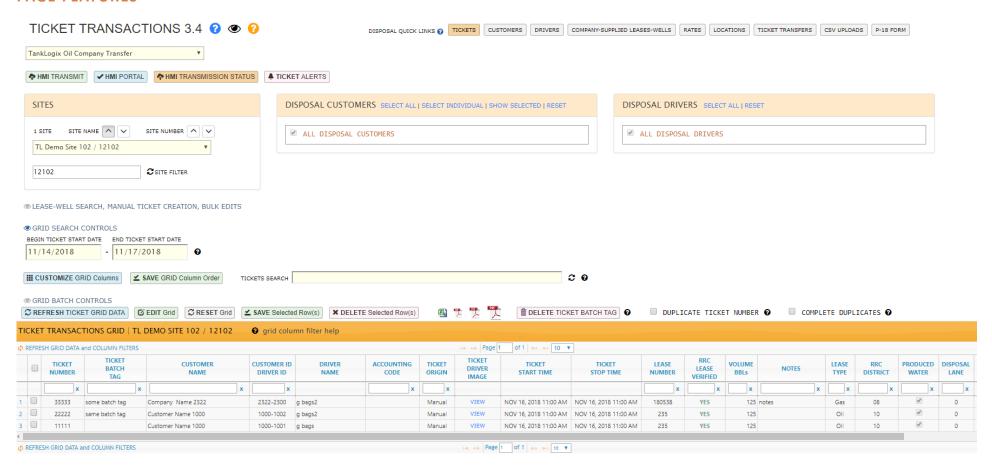
Ticket Management 3.4 represents an upgrade in functionality and performance over all previous versions. Version 3.4 is the only version now offered in the Portal, due to some specific architectural upgrades as well. All other versions have been removed from the portal. New items in ticket management 3.4 include:

- 1. On-demand transmission of Leases, Wells and Drivers information, initiated by the user, to all HMI remote sites that are configured for it.
- 2. Configuration for nightly batch transmissions of leases, wells, and driver codes on a per site basis
- 3. Reporting and status surrounding each leases and wells file at each remote site.
- 4. Transaction tickets alerts (online grid info) for all sites, both for transaction ticket data and ticket images. Set time interval per site for data, images, or both, to trigger alert. Full alarming coming soon in the near-future upgrade to the Alarms Pages.
- 5. Disposal Quick Links faster navigation to all disposal-related pages.
- 6. Updated help throughout the page and updated documentation on blog.tanklogix.com.
- 7. Ability to set the lease-well sort order in the results window for Full Text search and individual lease-well searches.
- 8. Better labeling and visual cues as to which lease-well has been selected while scrolling down the results window.
- 9. Batch Tag field expanded from 5 to 15 characters in length.
- 10. Checkbox for filtering grid on Duplicate Ticket Numbers.
- 11. Checkbox for filtering grid on Complete Duplicates in Tickets (criteria explained later on in this document).
- 12. Accounting Code is included now as a 25-character text field to be used in identifying various items. It appears as a dropdown in the Ticket Transactions Grid.
- 13. Performance improvements and bug fixes
- 14. Other items described below

PORTAL NAVIGATION

Disposals > Ticket Transactions 3.4

PAGE FEATURES



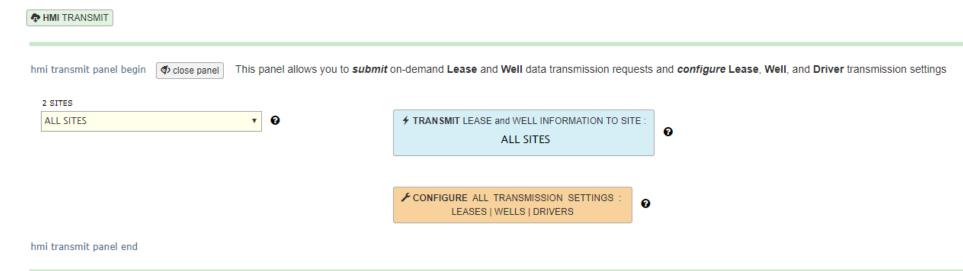
TITLE AREA PAGE TOP

- Blue and orange question mark icons are links to http://blog.tanklogix.com and additional links and tutorials can be found there. Smaller black question marks are inpage help windows.
- Eye icon will toggle viewability of upper-page controls to maximize page real estate in certain situations

- Disposal quick links across page top are for convenience, and allow navigation to the most recent page versions, the same as with the main navigation Disposal submenus quick links.
- In those cases where modal windows pop up for more information, you may exit these by clicking close, pressing your escape key, or slicking outside the modal.

ON-DEMAND TRANSMISSIONS AND CONFIGURATION

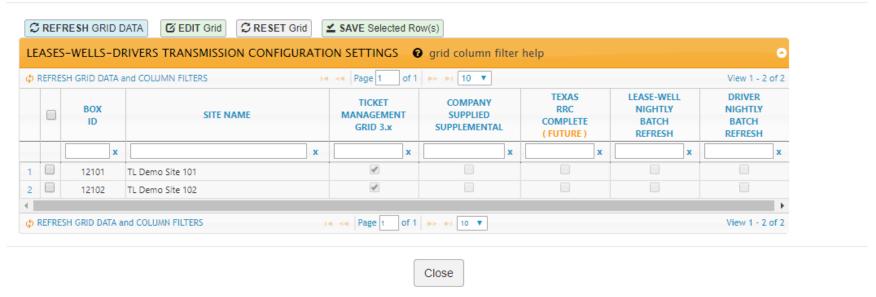
- HMI TRANSMIT
- The green HMI Transmit button allows you to transmit lease and well information on-demand.
- Both lease and well files are queued and transmitted within a few minutes.



• You may configure your sites (with the orange button) to also receive nightly batch updates for leases, wells, and driver codes. Also configure the sources for Lease and Well information being transmitted down:

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Ticket Management Grid 3.x:

- o This option will populate the wells file based on what is currently showing in the Ticket Transactions Grid.
- Only those rows that are RRC-verified will be selected.
- o This results in a lease-well population that is very focused, based the most recent drivers selections / user edits.
- This represents lease-well data from BOTH Texas-RRC and Company-Supplied sources where the incoming ticket information (or user-edited information) in the Ticket Management grid matches exactly on Lease Number + RRC District + OilGas + Well Number

• Company-Supplied Supplemental:

- The Company-Supplied Supplemental option will further populate the wells file based on what is currently in the Company-Supplied Lease and Wells Management Grid.
- The Company-Supplied Lease and Wells Management Grid may contain well information that is not yet in the official Texas RRC file, and which may not have been selected yet by drivers; this option presents the pre-Texas-RRC well information for current or future ticket selection.
- o This method can populate the HMI well selections before the official monthly Texas RRC well information comes online.

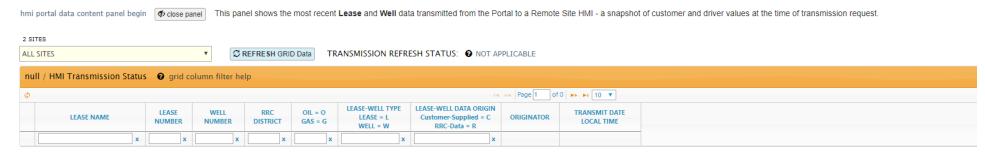
Texas RRC Complete (future):

• The Texas RRC Complete option will further populate the wells file based on all the matches of leases-to-wells in a one-to-many relationship, based on the full population of the RRC file.

• The resulting wells file will be substantially larger and may exceed the 400 row file limit that the HMI can display. This will result in possible truncation of some well information at the end of file (file is sorted by Lease Name in ascending order).

HMI PORTAL BUTTON

- HMI PORTAL blue button: Show most recent lease and well data transmitted from Portal to Remote Site HMI / Kiosk.
- Click and select from Sites dropdown box.



hmi portal data content panel end

hmi transmission status panel end

HMI TRANSMISSION STATUS BUTTON

- HMI TRANSMISSION STATUS orange button: Monitor transmissions for Lease, Well, and Driver files.
- Click and select from Sites dropdown box.
- View content of Lease, Well, and Driver files



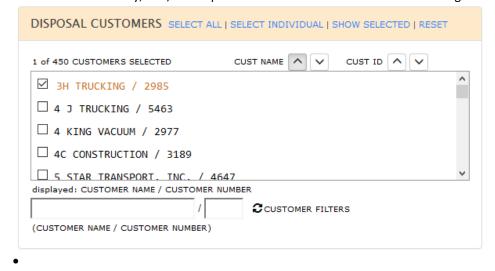
TICKET ALERTS - STATUS BUTTON

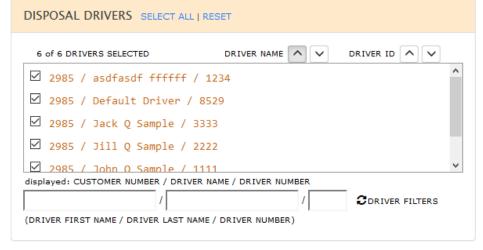
- TICKET ALERTS: rose button: Monitor tickets and images across your sites
- View the most recent ticket and image from each site in a single grid, with elapsed times.
- Set time thresholds for visual alerts in the grid.
- There is no alarming on feature currently just the visual messages in the grid.



CUSTOMERS / DRIVERS WINDOWS

Additional functionality, sort/search provided for the Customers and Drivers dialog windows:





LEASE-WELL SEARCH, MANUAL TICKET CREATION, BULK EDITS

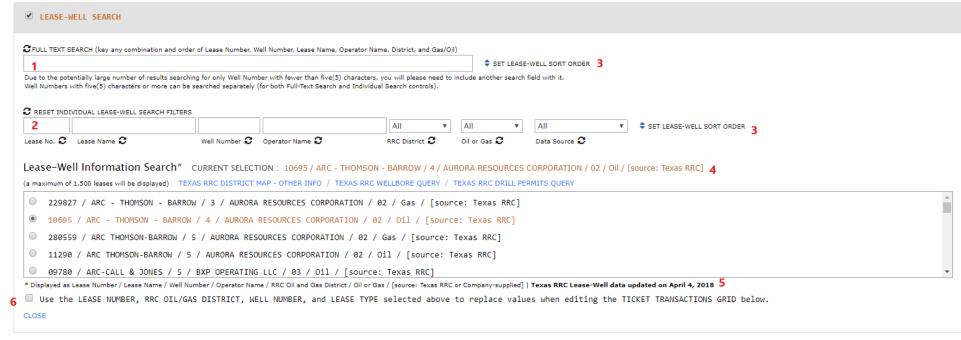
• Click on eye icon to reveal Lease-Well search, Manual Lease-Well Ticket Creation, and Lease-Well Bulk Edits:

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☐ LEASE-WELL SEARCH
☐ MANUAL LEASE-WELL TICKET CREATION ☐ LEASE-WELL BULK EDITS

• HIDE LEASE-WELL SEARCH, MANUAL TICKET CREATION, BULK EDITS

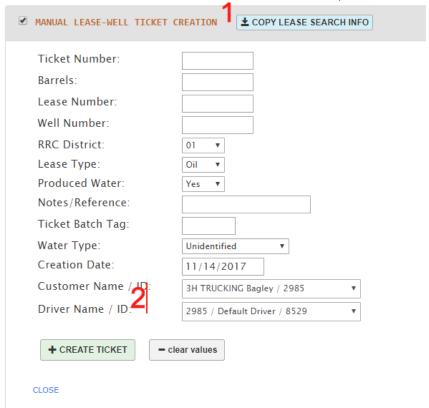
LEASE-WELL SEARCH



- 1: Full-text search for all lease, well, operator, etc.
- 2: Individual field search for all lease, well, operator, etc. These will filter the results in the Search Box.
- 3: Modal popup that will allow for 3-levels of sorting the Lease-Well Information Search results window.
- 4: Current selection label so what you have chosen will remain identified as you scroll through the results.
- 5: Indicator showing the date of the latest RRC Lease-Well database update.
- 6: When this checkbox is checked, your selected entry in this box will be applied to all rows in the Grid that are in edit mode and then are saved. This checkbox is mutually exclusive to the Lease-Well Bulk Edits checkbox. These are two separate ways to bulk edit the Grid, can cannot be used together (to avoid unexpected interactions in the Grid).

MANUAL LEASE-WELL TICKET CREATION

- 1: Pre-fill some of these input boxes by clicking Copy Lease Search Info for any selected radio button in the Lease-Well Search results
- 2: Customer and Driver selections are made here, instead of up above in main Customer and Driver area.



Some items to note: It is permissible to create Duplicate ticket numbers from this panel. In some cases, this is the desired behavior.

SINGLE, BULK AND BATCH EDITS DIFFERENCES

Ticket transactions in the Disposal Data Grid can be manipulated in single or multiple row edit modes:

• **SINGLE Edits** can be done directly in the grid itself by clicking into a row, entering data in an editable cell, and pressing enter on your keyboard (for PC and Mac). If using a mobile device, by using BATCH controls to help save:



This toggle control will expose several batch controls:



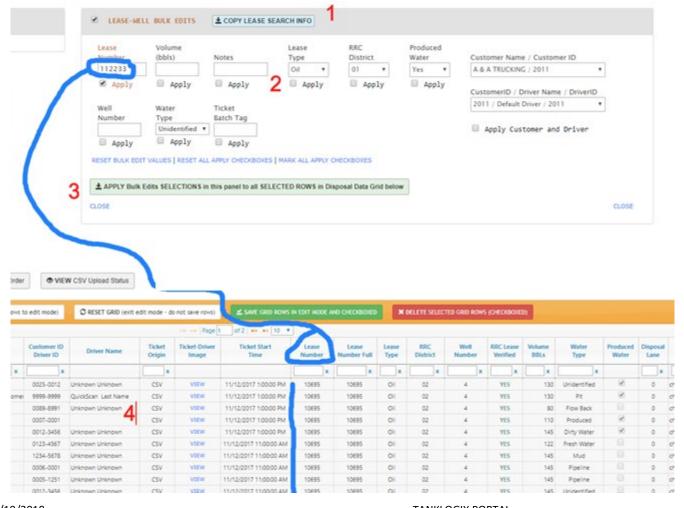
BATCH Edits can then be done using these buttons (a batch could be 1 row).



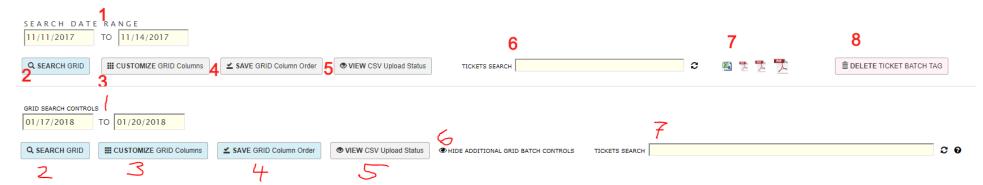
BULK Edits are done by using the controls in the

LEASE-WELL BULK EDITS

- **BULK EDITS** are those edits done to 1 or more rows in the visible Grid where the same values in input boxes in the Bulk Edits panel are applied to each selected row. Individual cells inside the grid cannot be edited directly if doing a BULK EDIT operation
- 1: Pre-fill some of these input boxes by clicking Copy Lease Search Info for any selected radio button in the Lease-Well Search results
- 2: Each data column has a value box and an Apply checkbox. In order for selections to be edited-transferred to the grid, the Apply box must be checked. In this example, if we selected Lease Number 112233 and wanted to change all selected rows in the grid with this Lease Number, we would click the Apply Bulk Edits green button to do this.
- 3: This button applies all checked values into the grid below, for all rows in Edit mode. These can be applied at a single time to as many rows as are in the
- 4: The grid reflects all changes from the bulk edits operations.
- Note: clicking the Lease-Well Bulk Edits checkbox, or the CLOSE links, will uncheck all Apply checkboxes. Textbox values persist.

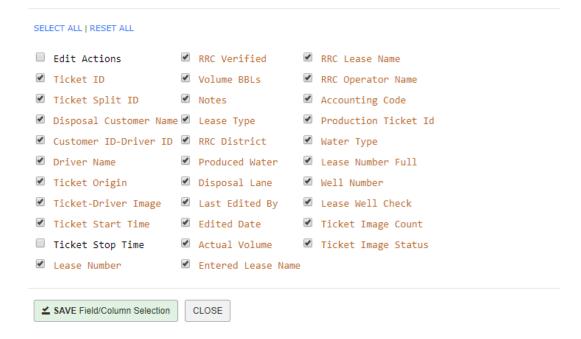


TOP OF GRID CONTROLS



- 1: Search Date Range: Targets the Ticket Start Time for searching.
- 2: Search Grid: Although the grid auto-refreshes in many instances of UI changes, this will allow you to reset the grid results. When first coming into this Ticket Management page, sometimes it is beneficial on the first search to click this button.
- 3: Customize Grid Columns: You may select which columns you want to appear in your grid and save that order. When you click this button, the following modal appears:

Select Fields - Columns You Wish to View in the Grid

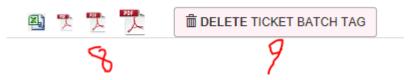


- 4: You may save the grid order of your grid. You can drag and drop with your mouse any column header and reposition the column left-to-right. Once you get the order how you wish, click the Save Grid Column Order button and the grid stays in that order during your session and when you come back to this page.
- 5: Opens a modal showing a grid of reporting any CSV manual uploading activity your company has had:



- 6: Open up additional controls.
- •
- 7: Tickets Search: Search for multiple tickets, each ticket number separated by a comma (,).

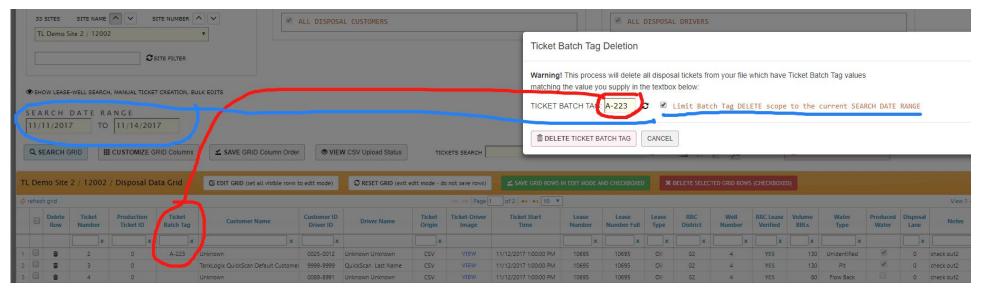
As other controls are opened using: 6: Open up additional controls, we see:



- 8: File Download: This allows for file downloads in CSV or PDF of the grid contents
- 9: Delete Ticket Batch Tag: This allows you to remove a CSV manual batch tag (or any other group of tickets) that matches the Ticket Batch Tag field. This the former Ticket Split ID field renamed. It is short 5 characters only. But it allows a tag to delete if you need to remove an incorrect CSV upload. You set the Ticket Batch Tag in the CSV upload itself, or you can do this via Bulk Edits, or editing each line separately.



Also, a way to detect duplicate and "complete duplicate" tickets in your grid. Details in the ? icons.



This is an example of how you would delete this ticket (and all others containing value A-223 in the Ticket Batch Tag) for a specific time date range. This checkbox is defaulted to be checked. If you do not check this, all tickets, regardless of Ticket Start Time, will be removed for this Ticket Batch Tag value.

GRID HEADER FUNTIONALITY

By clicking the toggle control:



The following buttons appear:



- 1: BATCH EDIT GRID (set all visible rows to edit mode): This button will currently open up to 10 rows in edit mode (greater capacity in future versions).
- 2: BATCH EDIT GRID (set all visible rows to edit mode): This button will currently open up to 10 rows in edit mode (greater capacity in future versions). Every editable field/column in those rows can be changed in as many cell combinations as desired. To close the edit mode of rows without saving changes, press button 2: RESET Grid. To Save all rows, press button 3: SAVE. To DELETE selected grid rows, press button 4: DELETE. To save a single row (even if multiple rows are selected), place your cursor into an edited row, make your change, and with the cursor in a cell on that row, press Enter key. This is known as INLINE editing. And if your cursor is in the grid and you press enter, it will save just that single row.
- 3: RESET GRID: Although the grid auto-refreshes in many instances of UI changes, this will allow you to reset the grid results.
- 4: **SAVE** Selected Row(s): This button will **save** the checked rows in your grid.
- 5: **DELETE** Selected Row(s): This button will **delete** the checked rows in your grid.

To refresh the grid, press this:



GRID HEADER FUNTIONALITY

Please view the help section by using the orange question mark icon on the page. This links to more information about refreshing ticket grids, reset grids, edits, etc.

GRID INFORMATION

INDIVIDUAL GRID COLUMNS

Many columns are searchable with filters and sortable. Several fields are editable in this grid. With all grid editing, the total number of rows edited is what is visible. In a paginated results set, let's say we have 14 total rows of data and page 1 is set to display 10 rows, only the first 10 (all on page 1) will be edited. In other words, BATCH or BULK editing does not extend (per click) beyond the visible page of rows in the GRID.

Checkbox Column

This column will toggle all the checkboxes on. This can be used for Bulk Edit selection of rows. It does not open all cells for editing like the EDIT GRID button does; however, it can also be used to toggle in edit mode more than 10 rows at a time.

Ticket Number

An Integer type field to hold Ticket Info for a transaction

Production Ticket ID

This may be different from the Ticket Number, based on what programming and input it in place at the individual field HMI – site.

Ticket Batch Tag

A 15-character designator field to identify a group of records/rows. These can then be deleted in full by the DELETE Ticket Batch Tag button if needed.

Customer Name

Trucking company associated with this ticket.

Customer ID - Driver ID

4-digit Customer ID and 4-digit Driver ID associated with this ticket.

Driver Name

Full text first and last name of name associated with Driver ID code within the context of a specific Customer ID.

Ticket Origin

May be PLC, TankWarden, Manual, or CSV.

Ticket-Driver Image

Link to driver image if one present.

Ticket Start Time

Local time valve was open to offload liquid.

Lease Number

Integer value for Lease Number associated with this ticket.

Lease Number Full

Zero-filled full Lease Number.

Lease Type

Oil or Gas.

RRC District

One of various defined Oil/Gas districts in the state of Texas.

Well Number

Alphanumeric representation of well number associated with a specific lease for a specific load.

RRC Lease Verified

If the Lease Number + RRC District + Gas-Oil Flag values equal the same info from either the Texas RRC monthly file or your Company's own Customer-Supplied Lease-Well info, then "YES" will appear in this column; otherwise, if there is not a valid match, "NO" will appear.

Volume BBLs

Self-explanatory.

Water Type

One of several preset values here in this dropdown.

Produced Water

Yes-No flag to tag if this transaction was produced water or not.

Disposal Lane

Lane number where truck offloaded liquid.

Notes

A 25-character text field that can be used to describe this transaction. In several post-P18 reports, the Notes field is part of the reporting.

Created By / Edited By

Username of person making edits to the grid.

Create / Edit Date

Date ticket was created or edited.

Actual Volume

BBL is field used. This field is exploratory for now.

Entered Lease Name

Future use.

RRC Lease Name

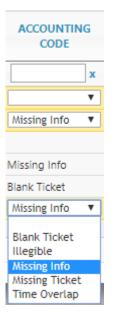
Official RRC Lease Name, based on monthly table lookup.

RRC Operator Name

Official RRC Operator Name for this lease, based on monthly table lookup.

Accounting Code

Houses a series of dropdown values to document ticket status:



Row ID

Internal Use Only.

Ticket Image Count and Ticket Images Status

On those sites configured for ticket images, two new fields to see the ticket count (1 through?) and whether the ticket image is a single, or multiple, pending (waiting for image), status. This helps to detect any missing images, if that happens, and have a faster resolution.

TICKET DRIVER IMAGE	TICKET IMAGE COUNT	TICKET IMAGE STATUS
	X	Х
VIEW	1	single
VIEW		pending
VIEW	1	single

NOTIFICATIONS

ICONS AND SYMBOLS

Toggling the (a) icon will show/hide certain information. Clicking the icon will send you to the TankLogix blog where tutorials and other helps can be found for this page.

OTHER INFORMATION

	Documentation Version / Author / Revision Date
1	1.0 / Greg Bagley / November 13, 2017
2	3.1 / Greg Bagley / January 21, 2018

	Documentation Version / Author / Revision Date
3	3.2 / Greg Bagley / November 28, 2018
4	
5	
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