



# TANKLOGIX PORTAL

MANUAL TICKETS CSV FILE UPLOADS



## CONTENTS

DESCRIPTION .....	2
NAVIGATION .....	2
Disposals > Ticket CSV File Upload 3.0 .....	2
PAGE FEATURES .....	2
SITES .....	2
TIME ZONE .....	2
TICKET BATCH TAG .....	3
.CSV FILE SELECTION .....	3
UPLOAD SUCCESS AND ERROR MESSAGES .....	3
GRID INFORMATION .....	3
SEARCH DATE RANGE .....	3
INDIVIDUAL GRID COLUMNS .....	3
NOTIFICATIONS .....	3
FILE UPLOAD ERRORS .....	3
ICONS AND SYMBOLS .....	4
OTHER INFORMATION .....	4

## DESCRIPTION

This page is for loading a Transaction Ticket CSV file into the TankLogix Portal Grid. Version 3.0 is for a 15-column CSV file.

## NAVIGATION

Disposals > Ticket CSV File Upload 3.0

## PAGE FEATURES

### MANUAL CSV TICKET UPLOADS 3.0



DISPOSAL QUICK LINKS

TICKETS

CUSTOMERS

DRIVERS

COMPANY-SUPPLIED LEASES-WELLS

RATES

LOCATIONS

TICKET TRANSFERS

CSV UPLOADS

P-18 FORM

#### COMPANY

TankLogix Oil Company

#### SITES

Select a Site / 99999

#### TIME ZONE

CENTRAL - TX (GMT-6)

#### TICKET BATCH TAG

#### .CSV FILE SELECTION

NO : DO NOT ALLOW DUPLICATE ROWS IN CSV FILE

Select File

CUSTOMER ID AND DRIVER ID ARE IN TWO SEPARATE COLUMNS

#### UPLOAD SUCCESS MESSAGES

Clear Messages

#### UPLOAD ERROR MESSAGES

Clear Messages

FROM 10/27/2018 TO 10/30/2018

REFRESH CSV TICKET GRID DATA

#### MANUAL CSV TICKET UPLOAD LOG

grid column filter help

REFRESH GRID DATA and COLUMN FILTERS

Page 1 of 1

View 1 - 7 of 7

	FILE SUBMITTER USER NAME	FILE SUBMITTER FIRST NAME	FILE SUBMITTER LAST NAME	SITE NAME	BOX ID	UPLOADED FILE NAME	TICKET BATCH TAG	LOADING STATUS	TICKETS QTY	VOLUME BBL	TIME ZONE	DUPLICATE TICKETS ALLOWED?	CUSTOMER ID DRIVER ID COLUMNS	LOAD DATA LOCAL TIME
	x	x	x	x	x	x	x	x	x	x	x	x		
1	GBagley	Greg	Bagley	TL Demo Site 1	12001	TankLogixModelUpload15ColumnV3_CustDriver2Col.csv	fsdfsdf	Loading Complete	15	1743	MOUNTAIN-UT (GMT-7)	N	2	OCT 30, 2018 10:11 AM
2	GBagley	Greg	Bagley	TL Demo Site 1	12001	TankLogixModelUpload15ColumnV3_CustDriver1Col.csv	fdfdfdf	Abort Load:Errors Found	0	0	MOUNTAIN-UT (GMT-7)	N	2	OCT 30, 2018 9:58 AM
3	GBagley	Greg	Bagley	TL Demo Site 1	12001	TankLogixModelUpload15ColumnV3_CustDriver2Col.csv	efefef	Loading Complete	15	1743	CENTRAL-TX (GMT-6)	N	2	OCT 30, 2018 9:49 AM

## SITES

Any site is eligible for CSV uploads. Select proper site for Transaction Tickets to be saved to.

## TIME ZONE

Select time zone for your personal profile. UTC offsets will be applied per your profile time zone, so that the time appears in your local time.

## TICKET BATCH TAG

A 15-digit text field that will be saved to each ticket data row, display on the ticket grid. You may do search, sort, or bulk DELETES using this field in the grid on the Ticket Management page.

## .CSV FILE SELECTION

Click on the rectangular box to bring up a file dialog window, where you may select 1 file at a time. CSV is the only allowed file type; automatic upload begins as soon as you select a file.

This selection is placed into a file upload queue to be parsed and uploaded.

### ALLOW DUPLICATE .CSV ROWS?

There are use cases where customers want to enter duplicate ticket data. This is based a match among several fields (see CSV File Upload Specs doc for details).

### CUSTOMER ID AND DRIVER ID IN TWO SEPARATE COLUMNS OR IN ONE COMBINED COLUMN?

More information is found in the File Specifications document for how to prepare these two pieces of data in the .CSV file.

## UPLOAD SUCCESS AND ERROR MESSAGES

Shows brief status of files being uploaded and confirmation they are being uploaded.

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## GRID INFORMATION

### SEARCH DATE RANGE

Self-explanatory.

### INDIVIDUAL GRID COLUMNS

Most columns are searchable with filters and sortable. No fields are editable in this grid. For more information on search properties for the grid, click on :

 [grid column filter help](#)

found in the Grid Header.

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## NOTIFICATIONS

### FILE UPLOAD ERRORS

You will receive email notices to your email on record in the Portal in the event there is an error found in the .CSV file you submit. It will contain a detailed description of Row and Cell of any error found, per the requirements in the CSV document specs.

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## ICONS AND SYMBOLS



Mouse over, click to learn more about these controls.

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## OTHER INFORMATION

	Documentation Version / Author / Revision Date / Portal Page
1	3.0 / Greg Bagley / September 8, 2017 / Manual CSV Ticket Uploads 3.0
2	
3	
4	
5	
6	